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# **2010-2011 SES Provider Application Technical Assistance Training**

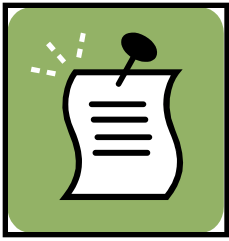




# **DISCLAIMER:**

- ***This training IS:***
  - **A brief overview of and orientation to SES in Indiana**
  - **An introduction to Indiana's application process**
  - **An overview of Indiana's application**
  - **Designed to assist applicants at any level of experience with SES**





# **DISCLAIMER (cont.):**

- ***This training is NOT:***
  - A guarantee of approval
  - A guarantee that an application will receive a high score
  - A requirement to apply to become a provider
  - An endorsement by the Indiana Department of Education of any provider or type of programming





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# Overview of SES



# General Overview

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- **The Supplemental Educational Services (SES) program is part of the *No Child Left Behind Act (NCLB)* of 2001;**
- **Provides extra help in academic subjects, such as reading, language arts, mathematics, and science to students who may be struggling in school;**
- **Must be delivered outside the regular school day—before or after school, on weekends, or during the summer months;**
- **Typically provided in schools, community centers, organization offices, libraries, churches, student homes, etc.**



# SES Overview (continued):

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- Based on Indiana's Differentiated Accountability Model, Title I schools in any year of improvement must offer SES;
- SES is based on *parent choice* as eligible parents choose an SES provider from the district's provider list to tutor their child;
- School districts enter into contracts with providers selected by parents and pay for tutoring services rendered using Title I funds:
  - SES is not a grant
  - Approved providers are not guaranteed to be selected







## Question:

**What are the eligibility requirements for SES students in Indiana?**



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# Answer:

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## ***There are 3 eligibility requirements:***

- The student must attend a Title I school in improvement;
- The student must receive free or reduced lunch and;
- The student must be non-proficient (based on ISTEP+ or district determined assessment)\*

***\* The non-proficiency requirement is part of Indiana's Differentiated Accountability Model***



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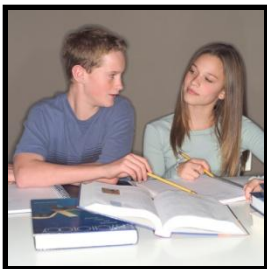


**Question:**

**What is an appropriate  
SES program?**



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# **SES Program Content:**

## ***All SES Programs must:***

- **Provide extra help in academic subjects (Math, Reading, English, or Science);**
- **Align with the Indiana Academic Standards and have a connection with district programming;**
- **Use instructional practices that are high-quality, research-based, and specifically designed to increase students' academic achievement.**



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# **Student Assessments:**

## ***All SES Programs must:***

- include an appropriate, diagnostic assessment (i.e. pre-test) to identify students' skill gaps;
- use the diagnostic assessment (and other results) to create an individual plan and learning goals;
- use targeted instruction aimed at addressing identified skill gaps and achieving individualized learning goals;
- include a post assessment (i.e. post-test) directly linked to the diagnostic assessment (i.e. pre-test) to determine whether student gains occurred.



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# An appropriate SES program is:



- **ACADEMIC!!!!**
- **Designed to serve students primarily in English/Language Arts and/or Mathematics**
- **Designed around a curriculum, lesson plans, and high quality instructional strategies**
- **Designed to be individualized**





## An appropriate SES program is **NOT:**



- **Primarily designed to serve students in subjects other than E/LA and Math**
- **“Make it up as we go”**
- **Homework help or study skills help**
- **Non-academic, such as mentoring, club activities, outdoor activities, etc.**





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# SES Application Process







**Question:**

**What is the application process in Indiana?**



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# APPLICATION PROCESS

- Applications are currently being accepted
- Deadline is 4:00 p.m. (Eastern Time)  
**February 26, 2010 (no exceptions)**
- Application can be accessed by visiting the IDOE's SES Website
- Applications should be submitted BY MAIL to the address listed in the application
- Faxed, Emailed, or Hand delivered applications will not be accepted



# APPLICATION PROCESS

- Applications are pre-reviewed by IDOE staff for **completeness** and **appropriateness**
- Incomplete applications will not be submitted for full review
- Applications that do not meet the requirements detailed on pages 2-3 of the application packet will not be submitted for full review



# **APPLICATION PROCESS**

## ***After pre-review:***

- **Applications that pass pre-review are reviewed and scored by 3 external reviewers using the rubric provided**
- **Applicants must score at least 88% to be approved**



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# APPLICATION PROCESS

- IDOE will send notification of approval or denial by **May 10, 2010**
- **APPROVED** applicants will complete a new provider training and be placed on the **SES Provider List** for the **2010-2011** school year
- **DENIED** applicants are ineligible to provide **SES** services in Indiana for the **2010-2011** school year.
  - **Non-approved applicants may reapply the following year, during the next application period for the 2011-2012 school year**





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# SES Application Review







**Question:**

**What are the components of Indiana's application?**



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# Elements of the Application:

## **PART ONE**

- **Part One – Snapshot data (not scored)**
  - ✓ **Section 1 – Provider Information**
    - **Type of organization**
    - **Contact person (VERY IMPORTANT)**
    - **Contact information (email, phone, etc.)**
  - ✓ **Section 2 – Academic and Instruction Information**
    - ✓ **Subject areas and grade levels served**
    - ✓ **Student/tutor ratio**
    - ✓ **Mode of Instructional Delivery**



# Elements of the Application:

## PART ONE

### ✓ Section 3 – Previous Record of SES

- Applicants that have never provided SES in any state would automatically select “no”;
- Applicants that have provided SES but have never been removed from a provider list would select “no”;
- Applicants that have provided SES and have been removed from a state’s provider list should select “yes” and provide additional details



# Elements of the application:

## **PART TWO**

### **Narrative:**

- ✓ **Section 1** – Evidence of Effectiveness
- ✓ **Section 2** – Curriculum & Instructional Strategies
- ✓ **Section 3** – Connection to IN Standards & Districts
- ✓ **Section 4** – Student Assessment
- ✓ **Section 5** – Progress & Reporting Information
- ✓ **Section 6** – Tutor Qualifications



# Elements of the application:

## **PART THREE**

### **Narrative:**

- ✓ **Section 1 – Student Safety**
- ✓ **Section 2 – Compliance with Laws**
- ✓ **Section 3 – Financial Soundness**



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# **SES Application Scoring Rubric**





# **Elements of the Application:**

## **PART TWO SCORING RUBRIC**

<b>Strong (3 pts.)</b>	<b>Moderate (2 pts.)</b>	<b>Limited (1 pt)</b>	<b>Not Provided (0 pts.)</b>
<b>Extensive, strong, sound, responds to questions fully and clearly</b>	<b>Average to above average, generally clear, adequate</b>	<b>Responds to some or parts of questions, may be unclear, vague, not feasible, or inadequate</b>	<b>Nothing was submitted in that section (automatic score of 0 for each section with no evidence)</b>





## **Overall Helpful Hints:**

- **Read & use the scoring rubric**
- **Read all directions carefully**
- **Answer all parts of each section and question**
- **Do not assume the readers are familiar with your program**
- **Be specific!**
- **Ensure that you are consistent and coherent throughout the application**
- **Review the IDOE's SES Policies & Procedures and USDOE's SES Non-Regulatory Guidance**



# Questions:

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**Contact us:**

[tutoring\\_providers@doe.in.gov](mailto:tutoring_providers@doe.in.gov)



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# **Thank You:**

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**The Indiana Department of Education appreciates your interest in becoming a Supplemental Educational Services Provider.**



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